

FACILITATOR: Training Groups [ETD002]

Facilitate Learning Using a Variety of Given Methodologies

SAQA Unit Standard: 117871 **Credits:** 10 **NQF level:** 5

Duration: 4 - 5 days (5th day for assessments, if required)

OVERVIEW:

This workshop will provide recognition for those who facilitate or intend to facilitate training using a variety of methodologies, which includes explanations, demonstrations, questioning, lectures, role playing and practical activities. We take an outcomes based approach to learning and look at the psychology of group dynamics.

On completion of this training, participants would have learned how to:

- **Plan for facilitation**
Analysis of learners and learning needs reveals the key elements of learning required to achieve defined outcomes. Learning material is prepared to suit the purpose.
- **Prepare for facilitation**
Preparation of the facilitation process ensures the facilitator is ready to implement the process.
- **Facilitate learning**
Learning is facilitated in a coherent manner using appropriate methodologies in line with established principles. Facilitation promotes the achievement of agreed outcomes by individuals while maintaining an emphasis on the manner and quality of the learning experience.
- **Evaluation learning and Review facilitation**
Learner and Facilitator feedback is collected and critically analyzed against specified criteria and areas of improvement are identified and actioned.

For assessment against this unit standard:

- The facilitator will conduct a training session on a subject that they are deemed an expert on.
- The training process should involve combinations of explanations, demonstrations, lectures, role playing and/or some practical activities and the session is concluded with a review of the facilitation.

Portfolios of Evidence will be required to be completed and submitted in order for the candidate to be assessed. Thereafter a certificate will be issued to competent candidates.

NB. A certificate will be issued to all delegates. It is a recommendation that all those performing training, as well as training practitioners, is sent on this workshop.